

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM TRANSIT CENTER
190 WEST CEDAR STREET
SEQUIM, WA**

JANUARY 11, 2010

6:00 P.M. REGULAR COUNCIL MEETING

Mayor Dubois called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Clerk Kuznek-Reese called roll. Council members present: Laura Dubois, Erik Erichsen, Don Hall, Ken Hays, Bill Huizinga, Susan Lorenzen, Ted Miller.

City Staff present: City Manager Steve Burkett, Clerk Karen Kuznek-Reese, Planning Director Dennis Lefevre, Interim Public Works Director Jim Pemberton, and City Attorney Craig Ritchie.

INTRODUCTIONS & CORRESPONDENCE

CEREMONIAL

Oath of Office to Don Hall, Ted Miller and Bill Huizinga

Kuznek-Reese administered the oath to Hall, Miller and Huizinga.

Elect Mayor

Dubois nominated Ken Hays as Mayor.
Hall nominated Ted Miller as Mayor.

Vote for Hays. Aye by Dubois, Hays, Erichsen, Miller and Huizinga
Vote for Miller. Aye by Lorenzen and Hall.

Ken Hays was elected as Mayor.

Elect Mayor Pro Tem

Miller nominated Laura Dubois; Lorenzen nominated Erik Erichsen; Erichsen nominated Ted Miller.

Vote for Dubois. Miller, Dubois, Huizinga, Hays.

Dubois was elected as Mayor Pro Tem.

REPORTS

COMMITTEE, BOARD AND LIAISON SUMMARY

Huizinga reported there was an affordable housing meeting in December. Another meeting is scheduled for January 22 to review final documents for Council presentation.

Erichsen reported on the special SMAC meeting held last week. This was to provide potential coordinator candidates an opportunity to ask questions about the RFP. Thirteen attended and asked questions.

Hall reported he attended a Planning Commission meeting. Project status was provided for 19 projects.

Dubois reported she attended the Clallam Transit meeting where the 2010 budget was approved. Fares may be increased if the economy does not improve.

PRESIDING OFFICER REPORT

Hays attended the Homeless Task Force meeting. The topic was the Project Homeless Connect event on January 28. There are over 40 service providers attending. More volunteers are still needed. Clallam Transit System will provide free bus service to Vern Burton that day.

CITY MANAGER REPORT

Burkett congratulated new Council members and Mayor. He indicated there is someone interested in purchasing the biosolids. We may continue to store in the current location for a short period of time. An evaluation form was previously sent to Council members. This is to provide feedback to staff. Year-end sales tax numbers have been received. They do not include December figures. Total is 10% less than budgeted.

Burkett requested to add a change order to the water reclamation facility under New Business.

INFORMATION/COUNCIL QUESTIONS INVITED

1. Review proposed contract with:
 - a. Clallam County Economic Development Council
 - b. Sequim Dungeness Valley Chamber of Commerce
 - c. Sequim Area Boys & Girls Club
 - d. Master Licensing Service

Lorenzen had questions concerning the Chamber's contract. She thinks the cost per visit is high. There is not a number included for number of visitors; certain number of hours is missing. Miller has concerns he will address during the next budget cycle. Hall feels the quarterly reports

are long. Can we limit the allotted time. Burkett responded that contractors will provide a written report to include in the packets on a quarterly basis. Council will review the quarterly reports and tell the City Manager if they have any questions.

PUBLIC COMMENTS *(For Items Not on the Agenda – Please limit comments to 3 minutes)*

Pat Clark, 303 Falcon Road, stated 54 months ago he pestered the City Council about light pollution. During that time, the west end of town has been illuminated to an astounding degree. He received a call from someone wanting to know who in the City to contact about getting their light shielded. He talked with the Planning Department who recommended he look at the lights at the Jamestown Medical Center and IHOP.

Ruth Marcus, 415 E. Fir, congratulated and welcomed new Council members. She is very excited and hopeful the new configuration of Council members will work in a cooperative way.

PUBLIC HEARINGS -- Legislative

2. Ordinance No. 2009-041 amending Chapter 13.88 Change of Use – **Continued to 1/25/2010**
3. Ordinance No. 2009-042 amending Chapter 13.240 Interceptor, Separator, Traps – Fats, Oils, Grease (FOG) – **Continued to 1/25/2010**

Burkett stated these public hearings will be rescheduled and renoticed.

CONSENT AGENDA

4. Approve/Acknowledge
 - a. City Council Meeting Minutes – December 14, 2009
 - b. Claim Voucher recap dated 1/11/10 total payments in the amount of \$942,832.92
 - c. WRF change order 10 in the amount of \$22,440.67
 - d. WRF change order 11 in the amount of \$4,818.27
 - e. WRF change order 12 in the amount of \$5,042.32
 - f. Interlocal Agreement with Association of Washington Cities
 - g. Resolution No. R-2009-20, a resolution establishing a gender equity policy for community athletics programs for the City of Sequim and third party organizations using City of Sequim facilities
 - h. Reappoint Jon Wendt to Planning Commission

Lorenzen removed item C -- WRF change order 10 in the amount of \$22,440.67.

Hall removed G the resolution establishing gender equity policy and H appointing Jon Wendt to Planning Commission.

MOTION to approve Consent agenda items A, B, D, E, F made by Lorenzen; second by Erichsen. **Carried Unanimously.**

Lorenzen asked when the stop gates were originally installed. Burkett stated we continue to

negotiate and anticipate that most of these costs will be reimbursed because it should have been anticipated in the design. We will let Council know when a final agreement is reached. Ritchie stated this is the contractor who needs to be paid. We will be dealing with the designer.

MOTION to approve WRF change order 10 in the amount of \$22,440.67 made by Dubois; second by Miller. **Carried Unanimously.**

Hall does not think the Park Board is aware of the gender equity policy for community athletics programs issue. He will take it to the Park Board tomorrow night. Hall has been attending the Planning Commission meetings and Jon has done a wonderful job.

MOTION to approve Resolution No. R-2009-20, a resolution establishing a gender equity policy for community athletics programs for the City of Sequim and third party organizations using City of Sequim facilities; and item 4H appointing Jon Wendt to the Planning Commission made by Hall; second by Lorenzen. **Carried Unanimously.**

UNFINISHED BUSINESS

5. Shoreline Master Program update and grant acceptance

Lefevre indicated this grant will not cover all the costs to the City. There was discussion concerning unfunded and under-funded mandates.

Mike McAleer, 560 N. 5th Avenue, stated the shoreline master plan is supposed to be bottoms up planning. By agreeing to this grant, the City agrees to comply with the onerous guidelines. There was confusion about WRIA 17 and 18 that should be addressed.

MOTION to authorize the City Manager to sign Shoreline Management Act Grant Agreement No. G1000___ between the State of Washington Department of Ecology and the City of Sequim, Washington made by Dubois; second by Hall.

Ritchie addressed McAleer's concerns stating that the plan will provide more than required by the State of Washington. The City will follow the law.

Vote on the motion. **Carried Unanimously.**

6. Council liaison and committee memberships

There was discussion about committee representation. Council agreed to the assignments as outlined. Hays will check with Ron Farquhar to see if he will be the City's representative for the Shiso City Sister City Association and report back at next meeting.

NEW BUSINESS

7. Public Works Director Salary Range

Burkett recommends increasing the salary range for the Public Works Director by 10%, approximately \$13,000. The increase will not come entirely from the General Fund. He hopes to have someone in the position by March.

MOTION to approve the salary range for the Public Works Director position of \$80,000 -- \$106,000 and waive the second and third touches made by Huizinga; second by Lorenzen.

Karen Pritchard, 300 N Sequim Ave, #16, stated it is incumbent upon us to look carefully how to spend "our" money. There are many people out there that would be happy to move to this community and establish themselves. She offers a note of caution before the Council offers more money.

Pat Clark stated that one time he hired a cheap plumber and it cost him a lot of money to get it fixed. The next time he paid top dollar and it hasn't screwed up since.

Ron Fairclough stated if the City can get a better manager, you might be able to get rid of one employee. He would rather pay one person if you can get rid of two jobs or make that place more efficient.

There was discussion about the salary range.

Vote on the motion. Aye by Hall, Lorenzen, Dubois Hays, Miller, Huizinga. Nay by Erichsen. **Motion carries.**

8. Tracking Schedule for Growth Management Package

MOTION to direct the City Manager to review these proposals with the City Attorney, Council member Miller and appropriate staff and bring back a proposed schedule at the January 25 Council meeting made by Erichsen; second by Lorenzen. **Carried Unanimously.**

Burkett added that the City currently has an adopted level of service for transportation in the Comprehensive Plan. The study was based on that LOS. The impact fees are based on the LOS. The other LOS should be handled as a part of independent master plans.

Dubois would like to see a LOS for pedestrians and bicycles. Burkett stated typically cities adopt non-motorized plans. There is typically not a quantifiable LOS.

9. WRF Change Order No. 13

Burkett stated we do not want to delay the project. This is similar to the other change orders.

There was discussion as to whether why Gray & Osborne did not review the construction details and anticipate this issue. Burkett indicated this will be discussed with the consultant.

MOTION to authorize the City Manager to execute a change order with Boss Construction to remove and reconstruct the slab in clarifier No. 1 of the Water Reclamation Facility outlined above at the estimated cost of \$110,000 plus or minus 10% and waive the second and third touches made by Dubois; second by Hall. **Carried Unanimously.**

GOOD OF THE ORDER

Dubois expressed appreciation for the Transportation Benefit District and thanked Councilor Lorenzen for pushing this forward.

PUBLIC COMMENTS *(Please limit comments to 3 minutes each)*

EXECUTIVE SESSION Ritchie announced an executive session for potential litigation involving Highland Hills and sewer rates. It is anticipated to last 20 minutes and action is expected. Council recessed to executive session at 8:10. At 8:23 it was announced it would be an additional five minutes. The meeting was reconvened at 8:28.

MOTION that the City Attorney send the settlement offer letter to the Highland Hills Maintenance Commission and the City extend the tolling agreement up to 60 days and authorize the City Manager to sign the tolling agreement made by Dubois; second by Erichsen. **Carried Unanimously.**

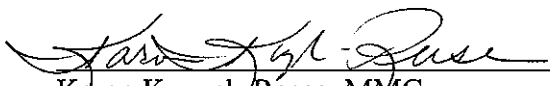
NEXT MEETING DATE

Mayor Hays announced the next meeting dates of January 25, 2010 at 6:00 p.m.

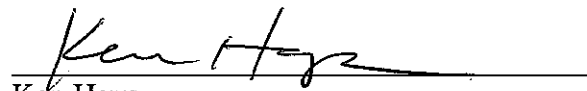
ADJOURNMENT

MOTION to adjourn at 8:30 p.m. made by Erichsen; second by Dubois. **Carried Unanimously.**

Respectfully submitted,



Karen Kuznek-Reese, MMC
City Clerk



Ken Hays
Mayor

Minutes approved at a Regular Council Meeting held on January 25, 2010.