

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM TRANSIT CENTER
190 WEST CEDAR STREET
SEQUIM, WA**

JANUARY 25, 2010

6:00 P.M. REGULAR COUNCIL MEETING

Mayor Hays called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Deputy Clerk Usselman called roll. Council members present: Laura Dubois, Erik Erichsen, Don Hall, Ken Hays, Susan Lorenzen, Ted Miller.

MOTION by Hall to excuse Bill Huizinga; second by Dubois. **Unanimous.**

City Staff present: City Manager Steve Burkett, Deputy Clerk Bobbie Usselman, Planning Director Dennis Lefevre, Interim Public Works Director Jim Pemberton, Police Chief Robert Spinks, Admin. Services Director Karen Goschen and City Attorney Craig Ritchie.

INTRODUCTIONS & CORRESPONDENCE

CEREMONIAL

REPORTS

COMMITTEE, BOARD AND LIAISON SUMMARY

Miller advised he attended AWC's new councilors training which was beneficial. He indicated current councilors can also attend.

Erichsen stated the deadline for submissions has passed for the SMAC Committee RFP. There is a meeting on February 1 to review the applications.

Dubois attended her first meeting of the Solid Waste Advisory Committee and is learning about waste reduction and recycling. We have changed our recycling and we'll get feedback on that.

Hall attended the Planning Commission meeting. It discussed code revisions to change of use and fats oils and grease sections and had a public meeting on SMC 17.20.080. He also attended the Parks Board meeting and they discussed the gender equity policy; membership of snowbirds and health issues; the June Robinson Memorial Park and Pioneer Park maintenance. They also

discussed a parking lot on Rhodefer Road by the cell tower that will be paid for by Sequim Family Advocates.

He would like Council's consensus for the Parks Board to work on ways to improve Pioneer Park so the grounds can be used more. Burkett doesn't feel this needs formal action by Council. There are no specific issues. One issue is budget. We could work with the Parks Board to see how their ideas work with the budget and Parks Master Plan.

Lorenzen said she and Hall attended Clallam Transit Board meeting. She said CTS spent 2.8% below budget in 2009. The Gateway Transit Center in Port Angeles is complete. She commented there was a power outage last week. KSQM was up and running immediately and had updates throughout the power outage. She said they are a huge community service and can be depended upon for these times with power outages. She encourages everyone to listen to them as they give public service announcements. KSQM is 91.5 FM.

PRESIDING OFFICER REPORT

CITY MANAGER REPORT

Burkett said we have been working with Sequim Family Advocates concerning the soccer fields at the Reuse Park. One stumbling block was the parking lot. We believe we have come to a resolution to build a small parking lot near the cell towers. We will be putting together a MOU on maintenance and other issues.

He provided Council with the impact fee and mitigation fee studies completed last week. There will be an open house on February 9 from 4-7 pm for the consultants to make presentations on their work and studies, along with questions and feedback. If there are any other stakeholders that should be notified, let him or Dennis Lefevre know.

Burkett stated we have received questions about our change in policy for solid waste pickup. Some people are concerned that we don't accept glass with other recyclables. Kent Kovalenko is here to talk about issues.

Kent Kovalenko, District Manager from Murrays and DM Disposal, advised they don't take glass because the breakage and crushing of the glass contaminates the other recyclable material. They could collect it but it would end up in a landfill. Co-mingled programs with glass included eliminates selling to domestic mills. Programs that have glass are usually targeted for overseas markets. There are two sites in Sequim to recycle glass: one at the JC Penney's complex and one at Evergreen Collision. Pierce County still captures 61% of the glass in the other locations. Port Angeles recycles 30% more with the same program we have for Sequim without glass. If we receive glass co-mingled, it gets used for landfill cover or fill, but not recycled. If you take it to the glass depot it will be recycled. A letter was delivered to customers explaining this.

Miller said many people are retired and don't have cars to get to the location. He asked if there could be special containers just for glass. Kovalenko said that would be expensive.

INFORMATION/COUNCIL QUESTIONS INVITED

Burkett said there are reports from some partners and other documents here for first touch.

Miller said there were two legislative public hearings postponed and he asked if there were new dates. Burkett said there were not.

1. Joint Venture w/ COGS for Sequim's New Victory Gardens Program

Dubois said she has been working with COGS and Joe Irvin in 2009. Pam Larson offers excellent gardening classes and the Co-Op is offering discounts on drip watering systems. It is a nice pilot program.

Burkett said we have talked about changing the order of the agenda and this section may go toward the end of the agenda.

2. 4th Quarter 2009 Report from Clallam County Economic Development Council

Erichsen would like an itemized accounting of how the money given is spent. Burkett said we are one of many partners that put money into the EDC. It may be hard to itemize how the money is spent. We will follow-up to see how they keep their accounting and spend the money from their partners.

Hays said trying to account for specific expenditures would be hard. He is concerned about what the measurable goals are from the EDC and it makes it difficult to make sense out of the report and whether there were measureable goals defined. This is about jobs and revenue for the County.

Burkett said Huizinga is the representative to the EDC. He said Battelle is one area we want emphasized. He will follow-up with the EDC. He had a tour last week of Battelle and he was amazed at what they do there. We would like a lot of our money allocated to Battelle. Hays will forward his written thoughts so they can be shared with Huizinga.

3. 4th Quarter 2009 Report from Sequim Dungeness Valley Chamber of Commerce
4. SMAC 2009 Annual Report
5. Municipal Court Update
6. Latecomer Agreement Process in code
7. Reservoir Road Latecomer (previously Burk) for one year extension on preliminary latecomer agreement
8. Ordinance 2010-002 amending SMC Title 6.04.015, Dog licensing – regulations

Miller is concerned that if a person comes in to get a dog license he is not required to show a rabies certificate. He feels someone getting a license should be given a document that the rabies certificate is still required. Burkett said this change will help get more pets licensed. We don't want to reduce the number being vaccinated.

Lorenzen commented that when you go to the vet you can get the County license there and asked why we don't do this with the City. We should let the vets do the paperwork. Burkett said it makes sense. Goschen said we can follow up on that.

9. Amendment to SMC 17.20.080 expiration and request for extension

Miller supports the change from three years plus two one-year extensions to five years, but he is concerned making it five years plus two one-year extensions. He prefers to see the two year extensions deleted and leave it at five years. He proposes that change.

Erichsen, Lorenzen and Dubois all agree.

10. Revision to SMC 18.20 Purposes of Districts – Table of Permitted Uses

PUBLIC COMMENTS *(For Items Not on the Agenda – Please limit comments to 3 minutes)*

Bill Bentley, 91 Petal Lane, spoke in favor of the levy and asks that Council support the school levy.

Michael McAleer, 179 Sunny View Drive, is a proponent for the upcoming school levy and is president of Citizens for Sequim Schools. He is looking for your support for the school levy

Hays asked if it was appropriate for Council to pass a resolution in support of the levy. We will add this to new business tonight, item 15.

Patricia Allen, PO Box 3892, stated the voters want less growth in the City and the money is not coming in through developer fees. She suggests installing cameras in at the stop lights and make more revenue. It will free up police time.

PUBLIC HEARINGS -- Legislative

11. Expiration and Request for Second Extension Overlook Terrace Preliminary Major Subdivision (SUB05/007) (Only those who received notice and participated in the past are allowed to speak.)

Mayor Hays read the rules for the public hearing. Burkett indicated only those who received notice and participated in the past are allowed to speak. There was no appearance of fairness issues of the Councilors. None of the public objected to Councilors participating.

Public Hearing opened at 6:50 p.m.

Planning Director Lefevre advised this is the second year request for extension for a 42-lot subdivision preliminarily approved in 2008. We are not requesting any amendment to the existing conditions and staff recommends approval of the extension.

Miller said special condition 13 talks about the lights. He would like the lower impact lights and

asks that Lefevre talk to the developer.

There was no public comment. Public Hearing closed at 6:54.

MOTION by Dubois to authorize the Planning Director to transmit a letter granting the second and final one-year extension to the proponents of the Overlook terrace Major Subdivision – SUB05/007; second by Hall.

AMENDMENT TO MOTION by Miller to ask the applicant to change the lights from Nevada style to low impact lighting. Dubois accepts the amendment; second by Hall.

Vote on the amendment. **Unanimously approved.**

Vote on the main Motion. **Unanimously approved.**

CONSENT AGENDA

12. Approve/Acknowledge
 - a. City Council Meeting Minutes January 11, 2010
 - b. Claim Voucher recap dated 1/25/10 total payments \$624,554.32
 - c. First Amendment to Communication Site Lease Agreement with New Cingular Wireless
 - d. Interlocal Agreement Between the State of Washington Department of Licensing and the City of Sequim for business licensing services
 - e. 2010 Contract with Sequim Dungeness Chamber of Commerce in the amount of \$65,675
 - f. Resolution No. R-2010-2 Appointing a Hearings Officer
 - g. Clallam County Humane Society contract

Miller asked to remove the Chamber Contract, item 12e, from the consent agenda. This will be item 16 on the agenda.

MOTION to approve Consent agenda items except item E made by Dubois; second by Hall. **Vote** on Motion: **Carried Unanimously.**

UNFINISHED BUSINESS

13. Schedule for Growth Management Policy Revisions

Burkett advised Councilor Miller suggested adopting a schedule for finalizing impact fees, concurrency ordinance and level of service issues and reviewed the proposed schedule. Impact fee reports from the consultants were provided to Councilors prior to the meeting. We will be doing executive summaries and will give highlights of the reports.

He reminded everyone of the open house on February 9 from 4-7 pm with the consultants; a proposed workshop is scheduled for February 22; the public hearing will be March 8; Council

adoption should be in May.

Feleana Wech, 31 Redbud Court, speaking on behalf of North Peninsula Homebuilders Association, provided a copy of “The Local Impact of Home Building in the City of Sequim, in Clallam County, WA, Comparing Costs to Revenue for Local Governments” prepared by the Housing Policy Department dated March 2008, and recapped statistics from it. These are difficult economic times and she questions the timing of this action.

Karen Pritchard, 300 N. Sequim Avenue, #16, people will continue to move to Sequim. We assume that will be so. As a real estate agent for 20 years in the area, she feels that the expense in the community prohibits people moving here.

Emily Westcott, 853 N. Oxford Way, is concerned that people will be forced to go to the County. Most of us want to keep our farmlands and if we raise our rates so high they will be forced to the County.

MOTION by Lorenzen to adopt the proposed schedule for the review and consideration of the proposed impact/mitigation fees and concurrency ordinance; second by Miller. **Unanimously approved.**

NEW BUSINESS

14. Pitship Bridge – Ratification of Expense, Increased Total Project Costs, Transfer of Funds

MOTION by Lorenzen to ratify the already expended and allocated cost and expenses in the amount of \$51,661 and authorize total City expenditures on this project not to exceed \$54,000 and to transfer \$4,000 from REET to Streets Restricted; second by Miller.

Vote: Aye by Miller, Dubois, Hays, Lorenzen and Hall. Nay by Erichsen. **Motion passed**

15. Proposed Resolution to support the Sequim school levy.

MOTION by Lorenzen that as a Council we establish support for the levy which is on the ballot now; second by Dubois. Aye by Miller, Dubois, Hays, Lorenzen and Hall. Erichsen abstained. **Motion passed**

15. 2010 Contract with Sequim Dungeness Chamber of Commerce in the amount of \$65,675.

There was discussion on the use of hotel/motel tax. Miller feels the Visitor’s Center should be supported more by the Chamber of Commerce and for the next budget cycle we should reconsider how the money is allocated.

MOTION by Hall to approve consent agenda item 12e, 2010 contract with Sequim Dungeness Chamber in the amount of \$65,675; second by Dubois.

Vote: Aye by Dubois, Erichsen, Hays, Lorenzen and Hall. Miller abstained. **Motion passed.**

GOOD OF THE ORDER

Emily Westcott indicated the flower baskets are on target for this year. The school has agreed to continue the program. Roger Fell, Peninsula Nurseries, is helping with the program. The seeds have been planted for the new baskets.

Hays said 2010 is the 100 year anniversary of the scouts and encourages public support.

PUBLIC COMMENTS *(Please limit comments to 3 minutes each)*

EXECUTIVE SESSION: City Attorney Ritchie announced an executive session for potential litigation, potential purchase of property and union negotiations for 30 minutes at 7:37 p.m. There will be no action taken.

8:10 p.m. resumed.

NEXT MEETING DATE

Mayor Hays announced the next meeting dates of February 8, 2010; February 9, 2010 open house on impact fees; and a 5:00 p.m. Study Session and 6:00 p.m. Regular Meeting on February 22, 2010.

ADJOURNMENT

MOTION to adjourn at 8:11 p.m. made by Hall; second by Dubois. **Carried Unanimously.**

Respectfully submitted,

Bobbie Usselman, CMC
Deputy City Clerk

Ken Hays
Mayor

Minutes approved at a Regular Council Meeting held on February 8, 2010.