

**CITY OF SEQUIM  
CITY COUNCIL MINUTES  
SEQUIM TRANSIT CENTER  
190 WEST CEDAR STREET  
SEQUIM, WA**

**FEBRUARY 22, 2010**

**5:00 P.M. STUDY SESSION**

City Manager Burkett reviewed the comments received at the various meetings and from emails. Concerns are that we'll be priced out of the market and builders will build elsewhere. Most common comments are that population projects are too high for the next 20 years. Many felt we have adequate parks in Sequim. Mitigation fees for police and city hall are too high and we should consider alternatives. Affordable housing was also a concern. Affordable housing projects can have impact fees waived and paid by the General Fund. There is pending litigation that would not require the City to pay those fees from the General Fund.

Randy Young of Henderson & Young provided a PowerPoint presentation showing the background on the studies. Impact fees pay for capital costs of new/expanded facilities, not maintenance. This one time fee paid by new development must be a capital cost needed by new development. The fees can pay for system improvements adopted in the Capital Facilities Plan, not to pay for project improvements or small parks for the development or existing deficiencies.

He explained that cities are allowed to charge an impact fee for transportation, parks, schools, and fire. Mitigation fees are for police and general government.

He provided information concerning what types of new development pays impact and mitigation fees. He explained the calculations for the impact fees and showed how Sequim compares to other cities.

A public hearing will be held on this issue on March 8 and is set for Council adoption on March 22. Council should send any additional comments to the City Manager.

Mayor Hays called for a 6 minute break at 6:45. The meeting was reconvened at 6:50.

**6:00 P.M. REGULAR COUNCIL MEETING**

Mayor Hays called the meeting to order.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Clerk Kuznek-Reese called roll. Council members present: Laura Dubois, Erik Erichsen, Don Hall, Ken Hays, Bill Huizinga, Susan Lorenzen, Ted Miller.

City Staff present: City Manager Steve Burkett, Clerk Karen Kuznek-Reese, Planning Director Dennis Lefevre, Interim Public Works Director Jim Pemberton, City Attorney Craig Ritchie, and Police Chief Robert Spinks.

## **INTRODUCTIONS & CORRESPONDENCE**

### **CEREMONIAL**

### **REPORTS**

#### **COMMITTEE, BOARD AND LIAISON SUMMARY**

##### **Park Board**

Hall attended the Park Board meeting on February 9 when they discussed June Robinson Memorial Park and getting ready for Earth Day. New trees and water outlets have been installed, as well as a picnic bench. Work has been done on the garden plots and paths.

Hall also attended the Planning Commission meeting re impact/mitigation fees and amendments to 18.20 bulk and dimensional requirements.

##### **Clallam Transit System (CTS)**

Hall attended a Transit Board orientation meeting on February 11. There is grant money available for the Transit Center.

Lorenzen also attended the CTS meeting where Dubois was recognized as outgoing chair for the last year. Also discussed were sales tax numbers for CTS has gone up 7% from last year and acceptance of an Interlocal Agreement for Conservation Resources Manager, which will come to Council March 8.

##### **Clallam County Economic Development Council**

Mike McAleer provided information concerning the EDC meeting. He presented the annual report and monthly dashboard. He explained the EDC's activities. Huizinga advised of the free services available to businesses through the EDC.

##### **Peninsula Regional Transportation Plan Organization**

Lorenzen attended the PRTPO meeting. The Washington State Ferries long range plan was discussed.

### Sequim Marketing Action Committee

Erichsen reported prior to the last Council meeting SMAC had selected 4 finalists to interview for the coordinator position, and tentatively selected one. They met with whole committee who decided none of the applications would achieve the goals set out by the RFP. The stumbling block is the combination of administrative duties with marketing duties. The committee discussed the RFP and further direction. SMAC will discuss with the City Manager the possibility of City staff handling administrative duties and will pursue an RFP for the marketing aspect. SMAC feels it needs help with destination marketing and the administrative skills diluted that function. SMAC recommends splitting the duties and doing an RFP for destination marketing and either looking at administrative duties handled by staff or do an RFP for that, if necessary. Erichsen will discuss this further with the City Manager and the committee and bring it back to Council. He would like a marketing person to help complete the strategic plan in conjunction with 2011 budget preparation.

### PRESIDING OFFICER REPORT

Hays stated the 10 year plan on homelessness update is ready to be submitted to the County Commissioners in March. At this point in time the count of 685 is slightly up from last year, but continues to show decline over the last 5 years.

### CITY MANAGER REPORT

Burkett reported he was a tourist in the area over the weekend.

### PUBLIC COMMENTS *(Please limit comments to 3 minutes)*

Ruth Marcus, representing the League of Women Voters, presented a balloon bouquet to the Council for their commitment to serve the community. 2010 is the 100<sup>th</sup> anniversary of Washington state women securing the vote. February is the 90<sup>th</sup> anniversary of the League of Women Voters in the United States. She presented the 2010 version of the directory of elected officials.

Vincent Shu, 675 N. 5<sup>th</sup> Ave, 3B, presented a PowerPoint presentation for the Washington Institute of Natural Sciences to provide information for a not for profit organization to give pros and cons input and assessments with respect to the formation of WINS which would provoke informative dialogue from those concerned about our community; to gain support from the community. Their mission is to develop a center of excellence for academic education and research as well as community service. He provided information concerning phases for the institute and background of problems. He is looking for community support for grant purposes. Hays asked if the City Manager could explore the possibilities and report back to the Council.

PUBLIC HEARINGS (Legislative)

1. Ordinance No. 2010-002 Rabies Ordinance

Mayor Hays read the rules for the public hearing.

Ritchie explained the changes to the existing ordinance. The intent is to have more licenses issued and remove the requirement to show proof of rabies vaccination at time of licensure. The option of having local veterinarians license animals is being explored.

Mayor Hays opened the hearing at 7:30 p.m.

John D'Urso, 1001 Meadows Loop, is a member of the Animal Issues Advisory Committee. There is an RCW that requires all dogs and cats have a rabies vaccination. A universal license is possible in the future. Animals must be licensed to use the dog park. The easier we make it to obtain an animal license, the better.

The public hearing was closed at 7:33 p.m.

**MOTION** to adopt Ordinance No. 2010-002 removing the requirement for proof of rabies vaccination prior to issuance of a pet license made by Dubois; second by Hall.

Lisa Hopper stated this revision will allow her to return animals to their owner if they are licensed. The County has removed the proof of vaccination from their ordinance which has increased compliance. Not all vets will issue licenses. Greywolf currently sells City licenses. A universal license will be pursued for the entire County.

Vote on the motion. Nay by Miller, Dubois, Huizinga, and Erichsen. Aye by Hays, Hall, and Lorenzen. **Motion fails.**

Following discussion, it was agreed to revise the ordinance to allow the City to accept County licenses.

2. Amendment to SMC 17.20.080 Expiration and Request for Extension

Lefevre stated this will bring the code consistent with state statute. There is proposed legislation that would change state law to allow 7 years and sunset in 2014. He recommends we solicit public comments and delay decision making until the legislative outcome regarding this issue.

The public hearing was opened at 8:04 p.m.

Andrew Shogren suggested the Council wait to give the public a chance to digest what happens at the legislature. If the hearing is closed, the City will incur additional costs to advertise a public hearing again.

The public hearing was closed at 8:06 p.m.

**MOTION** to continue decision to a later date which will occur once the State Legislature makes a decision on the proposed SB6544 made by Miller; second by Huizinga. Aye by Lorenzen, Miller and Dubois. Nay by Erichsen, Hays, Huizinga, Hays. **Motion fails.**

**MOTION** to adopt Ordinance 2010-001 with attachment 2 made by Lorenzen; second by Miller. **Motion withdrawn.**

**MOTION** to adopt Ordinance 2010-001 amending section 17.20.080 allowing for a 5 year plus 2 one-year extensions as shown in Exhibit A, attachment 1 made by Huizinga; second by Lorenzen. Aye by Hays, Lorenzen, Huizinga, Hall. Nay by Miller, Dubois, Erichsen. **Motion Carries.**

### **CONSENT AGENDA**

3. Approve/Acknowledge
  - a. City Council Meeting Minutes – February 8, 2010
  - b. Claim Voucher Recap dated February 22, 2010 total payments \$1,263,966.93
  - c. 2010-2015 Contract with Sequim Open Aire Market

**MOTION** to approve as read made by Lorenzen; second by Miller. **Carried Unanimously.**

### **INFORMATION/COUNCIL QUESTIONS INVITED**

4. Surplus vehicles and equipment
5. Battelle Annexation Update
6. Update on Law enforcement-Related Bills in the Legislature
7. Mower Purchase

Burkett reported the City may receive a more favorable rental rate for the mower with the County. He will pursue this issue. If the County's equipment is more cost effective, that will be pursued.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **GOOD OF THE ORDER**

Hall stated Mike East is the new chair on the Planning Commission and Julieanna Gardiner is Vice Chair. The Boy Scout troop and morning Rotary put up flags in the City. He thanked everyone for their participation.

Dubois attended OTA Cabaret production. It was superb.

### **PUBLIC COMMENTS** *(Please limit comments to 3 minutes each)*

**EXECUTIVE SESSION** Mayor Hays announced an executive session regarding pending litigation. It is expected to last 10 minutes and action is anticipated. The meeting recessed at 8:32 and reconvened at 8:42.

**MOTION** that the City offer a settlement to Highland Hills ratepayers as set forth in the February 17 email to Donald Smaltz made by Dubois; second by Lorenzen. **Carried Unanimously.**

**NEXT MEETING DATE**

Mayor Hays announced the next meeting dates of March 5 and 6, 2010 Council Planning Session and March 8, 2010 at 6:00 p.m.

**ADJOURNMENT**

**MOTION** to adjourn at 8:40 p.m. made by Erichsen; second by Miller. **Carried Unanimously.**

Respectfully submitted,

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Karen Kuznek-Reese, MMC  
City Clerk

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Ken Hays  
Mayor

Minutes approved at a regular Council meeting held on March 8, 2010.