

CITY OF SEQUIM PLOT PLAN CHECKLIST

PUBLIC WORKS & PLANNING DEPARTMENT
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PLOT PLAN MUST BE DRAWN ON GRAPH PAPER OR INCLUDED ON PROFESSIONALLY DRAWN SET OF PLANS.

A plot plan (site plan) is an accurate and detailed map of a property. It shows the size, shape, special features, and the size and location of any buildings or other improvements to the property. The plot plan needs to show what currently exists and any changes or improvements proposed.

Plot plan requirements are as follows:

- o Must be drawn to a standard scale (i.e. 1/4" = 1')
- o Shape and size of lot with accurate property corner dimensions.
- o Special land features (i.e. slope, streams, ponds, irrigation ditches, etc.)
- o Location and size of existing buildings (temporary or permanent) and proposed buildings. Include decks, roof overhangs, porches, retaining walls, parking areas, sidewalks, etc.
- o Setback distances from property lines and other buildings.
- o Location of access/driveway.
- o Name(s) of road(s) bordering property.
- o North direction.
- o Easements on the property (i.e. access, utility, drainage, etc.)
- o Well, septic and drain field location (if applicable).
- o Well head protection area (if applicable).
- o Sewer lines, water lines and points of connection to utilities (meter locations).
- o Conceptual drainage and grading, to include the finished floor elevation.
- o Existing and proposed public improvements (i.e. sidewalks, utilities).
- o Lot area and total building area to determine percent of lot coverage.
- o Commercial lots require illustration of parking, outdoor lighting and landscaping areas.